

Steps for Online Registration - Freshmen & Continuing Students

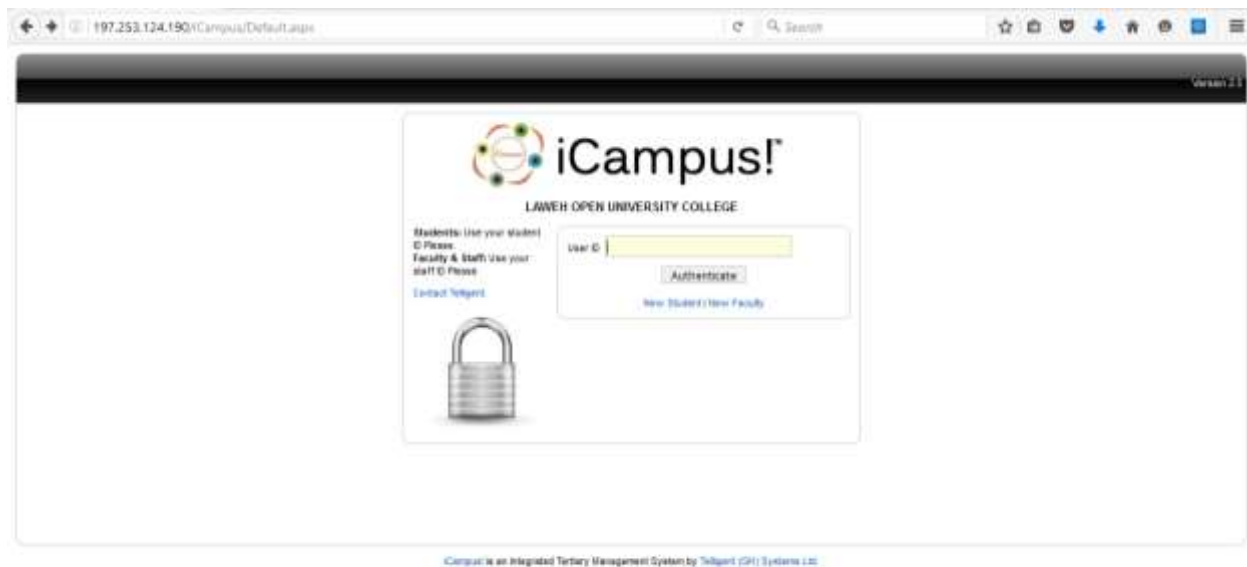
Getting started

Step 1: Accessing iCampus

To get access to iLaweh, please enter

<http://ilaweh.laweh.edu.gh>

After pressing enter, a screen similar to the screen below will appear if you got the address correct.



Step 2: Creating Your Account

Please click on new student

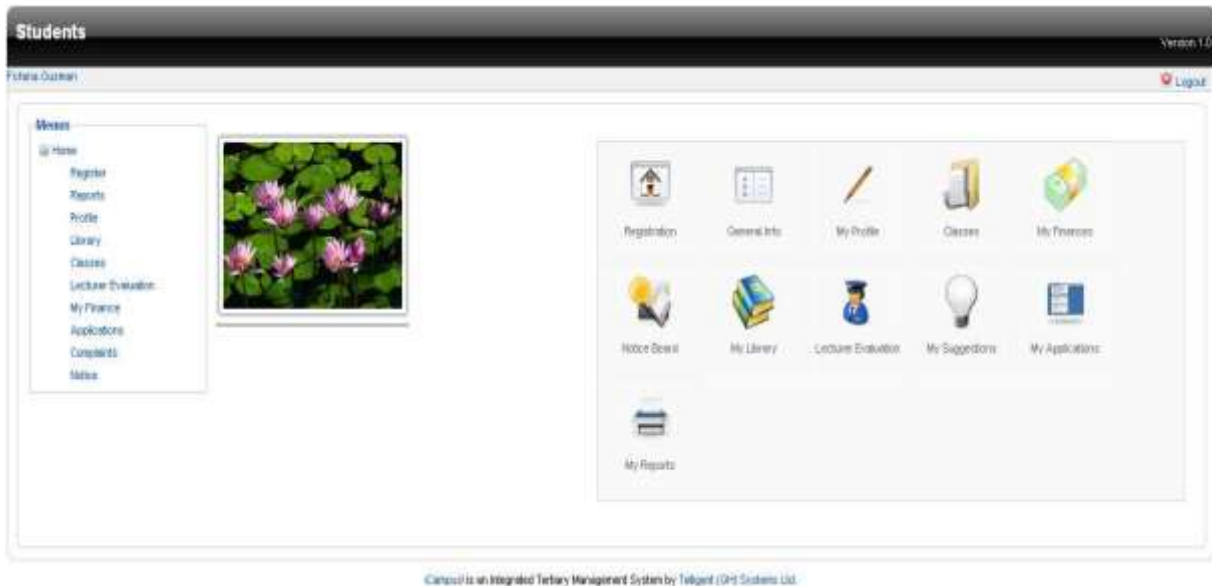


It takes you to another page where you enter your password, if your username is authentic

NB: Enter your **student ID** and **Password** given to you on your admission letter and provide your email address

Create Your Student Account	
Student ID:	<input type="text"/>
Password:	<input type="text"/>
Confirm Password:	<input type="text"/>
E-mail:	<input type="text"/>
If You Should forget your password	
Security Question:	<input type="text"/>
Security Answer:	<input type="text"/>
<hr/> <hr/> <hr/> <hr/> <hr/>	
<input type="button" value="Create Account"/>	

Upon a successful entry, you will see this portal with your name at the top right corner of the screen



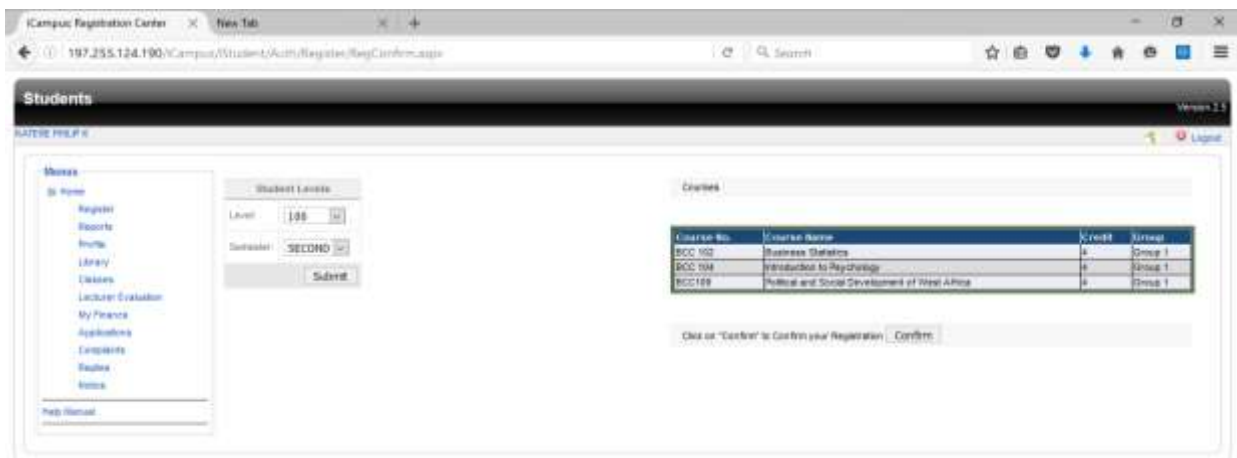
Step 3: Student Registration

You must register for all courses you will be offering in the stipulated registration period, registration is for a particular time (trimester) and the system will refuse any registrations that go beyond the stipulated registration period.

To register, click on “Register” on the left main navigation side or you can click the “Registration” icon on your home page



Please select your current level and the current semester you are and click on the submit button. Your courses will be automatically selected therefore you will click on “confirm” to register your courses for the particular semester.



After your registration, please print two copies and present one to your head of department and keep one for your self.